



# CITY OF HOUSTON

Municipal Courts Department  
Juvenile Case Manager Program



## VOLUNTEER REQUEST FORM

To request the Juvenile Case Manager Program as a volunteer to an event, please fill out the form below. Please request participation at least 30 days in advance. Late requests will be processed, but not guaranteed.

### Event Information

Name of Organization: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Event Type: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Event Location: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

Number of Volunteers Requested: \_\_\_\_\_

Type of Volunteer: (check all that apply)

\*All youth volunteers are supervised by Juvenile Case Manager Program Staff. Parents of youth usually attend volunteer opportunities as well.

☐ Youth (13 and up)      ☐ Youth (16 and up)

Special Attire Required: \_\_\_\_\_

Additional Information Regarding the Event: \_\_\_\_\_

Please e-mail or fax this form to: Attn: Catherine Klier  
Email: [catherine.klier@houstontx.gov](mailto:catherine.klier@houstontx.gov) / Fax: (713) 247-8747